



President: Ann Olsen

# Pony Club Association South Australia

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PATRON: Caroline Schaefer

## Programs Club/Zone Secretaries

Please note that **all** programs (Clinics, Gymkhanas, One/Two Day Events, Dressage Competitions, Show Jumping, Training Days and State Events) so if you are running anything other than a rally and advertising it then it **must** be sent to our proof reader Kylie Weltman – [kjandjc@gmail.com](mailto:kjandjc@gmail.com) for proof reading in word/publisher format and not PDF.

Programs will then be forwarded via Kylie in PDF format to the State Secretary, and the webmaster for publication.

Programs will now have a small watermark on them that identifies as being proof read, and without this watermark, programs will not be accepted.

Some issues that have caused upset recently could have being avoided by programs and entry forms being proof read and approved.

I have authorised Kylie to request programs and entry forms for events seen on Facebook and web pages that don't show the watermark.

If you receive a request from Kylie you need to provide your program ASAP for proof reading.

So let's avoid future issues by emailing your programs and entry forms for proof reading before publishing them.

Ann Olsen  
State President

15/8/19

