

PONY CLUB SOUTH AUSTRALIA INC.



SUPPORTED BY SOUTH AUSTRALIAN GOVERNMENT

PONY CLUB
SOUTH AUSTRALIA 105 King William Street, KENT TOWN. S.A. 5067
PH: 08-83639300 - Fax: 08- 83636399

PONY CLUB STEWARD REPORT

NAME OF EVENT:

.....

DATE OF EVENT:

.....

CLASSES CONDUCTED:

.....

NAME OF COORDINATOR:

.....

PONY CLUB STEWARD:

.....

BADGE NUMBER:.....

PCASA...6/13

A. AT LEAST SEVEN DAYS PRIOR TO THE EVENT

1. Was a preliminary inspection of the Cross Country Course made? Yes/No
2. If not, why not:
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3. Date/s of preliminary inspection :
4. Details of any problems or inadequacies and deficiencies which required rectification prior to commencement of the competition:
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.....
5. Name of Course Designer/Builder:
6. Was Course Designer present at the preliminary inspection? Yes/No

B. ONE DAY PRIOR TO THE EVENT

7. Was the Cross Country Course inspected immediately prior to the time appointed for walking the course by competitors (not more than 24 hours prior to course walking)? Yes/No
If not, give details:
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.....
8. Was Course Designer/Builder present? Yes/No
9. Were all inadequacies and deficiencies as listed in 4 above rectified? Yes//No
If not, give details:
.....
10. Did the course comply with the current rules? ie; numbered, flagged, correct starting and finishing facilities? Yes/No
If not, give details:
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11. Was a Cross Country Course map provided to competitors with all relevant details? i.e. distance, speed, times, number of obstacles, colour. Yes/No

C. IMMEDIATELY PRIOR TO COMMENCEMENT

12. Were the following adequate?

- | | | |
|----|---|--------|
| 1. | Man power | Yes/No |
| 2. | Method of timing and time keeping equipment | Yes/No |
| 3. | First Aid. (ambulance or doctor) | Yes/No |
| 4. | Scoring and Publication of scoring | Yes/No |
| 5. | Communications. | Yes/No |

If any inadequacies, what was done to resolve these?

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13. Rider briefing Yes/No

14. Who did the rider briefing?

15. Did you attend cross country judges' briefing? Yes/No

16. Who gave the briefing?

17. Did all fence stewards attend the briefing Yes/No

18. If NO, what was done to rectify this briefing issue:

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19. Did PCS walk or drive around course and check on Fence Stewards: Yes/No

20. Did you check Dressage Arenas? Yes/No

Were there any problems which required rectification? Yes/No

Details

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21. Did PCS walk all Show jumping courses? Yes/No

22. Were there any problems which required rectification? Yes/No

Details

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23. Were Showjumping course map(s) posted? Yes/No

24. Where were they posted?

D. DURING AND AFTER THE EVENT

25. Provide details of all protests: (attach copies of protest decisions if available)

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26. Provide details of any disciplinary action taken

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27. Do you recommend that the PCASA take further action on any of these? If so provide full details. Yes/No

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27. Any problems with cards which require PCASA action? Yes/No

Details:.....

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28. Were Adult and PC cards endorsed with appropriate points for wins and places? Yes/No

If "NO", what action was taken to ensure cards will be endorsed?

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29. Give details of any injuries which required St. John's Medical Officers attention:

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(Attach PCASA incident report forms for all injuries and Incidents however small).

30 Give details of any injuries to horses which required veterinary attention:

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(Attach PCASA incident report forms for all injuries and incidents however small).

31. Are there any other matters which need to be brought to the attention of the PCASA? Yes/No

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32. Any General Comments?(can be made on separate sheet and attached to report)

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SIGNATURE :
(PONY CLUB STEWARD)

DATED :