

EMERGENCY PROCEDURES POLICY

Rationale:

The Pony Club Association of South Australia Incorporated recognizes that there are occasions when in extreme circumstances there is an emergency involving riders, horses and anyone participating in a Pony Club organized activity. PCASA has a duty of care and is committed to the health and welfare of **all**.

1. Chief Steward, Marshall for each discipline, coaches or rally coordinators and any person/s appointed by the Organizing committee are responsible for the following in the event of an accident occurring at a Pony Club organized activity:
 - 1.1 Depending upon activity. Stop activity or ensure that accident scene is safe for emergency personnel to work.
 - 1.2 Call for first aid or vet, whatever the occasion calls for and remain until qualified personnel arrive.
 - 1.3 Ensure onlookers or persons not involved stand well back and do not become a hazard to emergency personnel. Persons not complying with the request and becoming a hazard will have their details taken and a report given to organizers of the activity and a copy sent to State Office.
 - 1.4 Advise PA personnel to call for onlookers to stay back and let authorised personnel do their job.
 - 1.5 Once scene is clear and safety restored, recommence activity if stopped.
2. Appointed Personnel: (By person in 1.)
Ensure free path for any emergency vehicle to get to scene.
3. Fill in incident book for State records and forward top copy to State Office as per instructions.

Signing off:

President...  .. Print name... Ann Olsen
Date: 01/01/2025 Name of Club: Pony Club Association of S.A. Inc.
This policy or code is set for review every twelve months by Pony Club Association of S.A. Incorporated.

FALL OF RIDER PROTOCOL

1. Fill out fall of rider checklist in full, the form is found on the PCASA website (Rule Book section, and in the PCASA Rule Book)
2. Advise rider of concerns/dangers before they re-mount.
3. Advise rider to report any symptoms to instructor/other person at rally immediately.
4. Advise rider that they do not have to complete the lesson/rally if they feel ill.
5. Advise Guardian of fall and its dangers.
6. If a guardian is not present, notify president, committee members etc and phone guardian.
7. Advise First-Aid Officer
8. Note in Incident Report Book (even if the fall does not result in injury).
9. Attempt to arrange an alternative form of transport home if the rider has ridden to the rally.

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